



Customization Form

All submissions must be received by the 15th of the month

New

(Circle one)

Revision

Date : _____

Please provide the following information, as you want it to appear on your newsletters:

Your Name : _____ Designations: _____

Company Name : _____

Company Address: _____

City: _____ State: _____ ZIP: _____

Phone # 1 () _____ type of number (cell, home, etc) _____

Phone # 2 () _____ type of number _____

Phone # 3 () _____ type of number _____

Email : _____

Secondary Email: _____

Your Website: http://www. _____

Customized Header/Intro:

(ex: Brower Powered Bulletin, News You Can Use, Jane and Lynn Bringing you the Headlines, Mark Eubanks With the Scoop, etc., or opening comments, The year is looking great, Hoping your holiday was fabulous, etc)

Customized Personal Closing Statement (ex: tag line, closing thank you, etc.):

Please email **as an attachment**, any graphics you wish to have in your newsletter. It is recommended to have a banner graphic at the top of the newsletter.

Please submit any graphics in a **.png, .jpg, or .gif** format.

Send this form and all graphics as attachments to **itworks@econtactworks.com**.

(printed name)

(Signature)

Rev1 201501